



Freeman Manufacturing & Supply Co.

1101 Moore Rd, Avon, OH 44011 | phone (440) 934-1902 | fax (440) 934-7200

www.freemansupply.com | www.freemanwax.com

POSITION DESCRIPTION

Position: Production Laborer

Classification: Non-Exempt

Supervisor: Plant Foreman

Last reviewed: 6/13

General Statement of Position

This is the initial title given to any new Production worker. This position requires the performance of a variety of tasks within any required production department(s) during their initial assignments as specified by the Plant Foreman. Duties may be focused within a specific job/department, or quite varied across multiple jobs/departments, depending on the company needs at a given time. Equipment used by an employee with this classification may include any piece of equipment in our facility which does not require advanced skills, certifications, or specialized training. Employees demonstrating a strong work ethic, good attendance record, and positive attitude will proceed on to the classification of a Machine Helper.

Atlanta, GA
800-445-0811

Avon, OH
800-321-8511

Detroit, MI
800-345-9259

Fort Worth, TX
800-792-1047

Harrisburg, PA
800-631-4230

Los Angeles, CA
800-325-2100

Milwaukee, WI
800-558-0866

Montreal, QC
800-263-7699

Portland, OR
800-558-0866

St. Paul, MN
800-558-0866

Toronto, ON
800-345-9259

Wichita, KS
800-792-1047

Specific Responsibilities

Individual job duties may include any of the following:

1. General packing responsibilities per company specifications.
2. General wax drying/stacking operations.
3. General lifting of raw materials and finished goods up to 50 lbs.
4. Cleanup responsibilities per company requirements as assigned by management.
5. Retrieval of necessary materials, supplies, and packaging as assigned.
6. General wax cutting duties.
7. Assistance with stock rotation and general inventory management duties as assigned.
8. Performance of all job functions in safe manner.
9. Any other related tasks as assigned by management.

Education requirements:

High School Diploma or equivalent.